

VICTORIAN MUNICIPAL BUILDING SURVEYORS GROUP Inc. NOTICE OF SPECIAL GENERAL MEETING AND AGENDA

Subject: Municipal Building Surveyors Group Meeting # 71

Date: 25 February 2004, Wednesday

Time: 12.30 pm Arrival for Light Lunch with 1.00 pm Meeting Start

**Venue: Darebin Arts Centre – Studio Room
Corner Bell Street and St Georges Road, Preston - Melways Map 30 E1**

- 1 ROLL CALL AND APOLOGIES
- 2 MINUTES OF PREVIOUS MEETING
- 3 MATTERS ARISING FROM MINUTES
- 4 INWARDS CORRESPONDENCE
- 5 OUTWARDS CORRESPONDENCE
- 6 GENERAL BUSINESS
 - 6.1 Presentation and Active Session for <http://www.vmbsg.com.au/> and <http://forum.vmbsg.com.au/>
 - 6.2 Alteration of the Rules of the Association VMBSG Inc. – Stephen Hempel, Secretary of the Association. Note the current rules are available at <http://www.vmbsg.com.au/>
 - 6.2.1 Proposed Alteration Number 1
 - 6.2.1.1 To amend Rule 11.16, removing ‘and that member is currently holding the position of Municipal Building Surveyor.’
 - 6.2.2 Proposed Alteration Number 2
 - 6.2.2.1 To amend Rule 12.7 to increase the number of Ordinary Members of the Committee from two to six.
 - 6.2.3 Proposed Alteration Number 3
 - 6.2.3.1 To amend Rule 16.1 to read: The Treasurer or Secretary of the Association shall collect and receive all moneys due to the Association and make all payments authorised by the Association; and
 - 6.2.4 Proposed Alteration Number 4
 - 6.2.4.1 To amend Rule 18.1 and 18.2 to read:
 - 6.2.4.2 Except as provided in rule 18.2 all cheques, drafts, bills of exchange, promissory notes and other negotiable instruments shall be signed by two members of the Committee. The Secretary shall be provided with a credit card with a limit of \$1000 for purchases authorised by the Association.
 - 6.3 Presentation from Colin Brockwell of AusAssess (Investigation Consultant)
 - 6.4 Places of Public Entertainment / Temporary Structures – Report from the Task Team
 - 6.5 General around the table discussions / issues
- 7 Reports (if any)
 - 7.1 Report from Hoey's Lawyers
 - 7.2 Report from Building Commission
 - 7.3 Report from MFB
 - 7.4 Report from CFA

- 7.5 Report from BRAC
- 7.6 Report from BAB
- 7.7 Report from AIBS Executive
- 8 MATTERS OF INTEREST
- 9 ITEMS WITHOUT NOTICE.
- 10 NEXT MEETING
- 11 CLOSE