

NOTICE OF SPECIAL GENERAL MEETING AND AGENDA

Subject: Municipal Building Surveyors Group Meeting # 68

Date: 4 September 2003, Thursday

Time: 12:30 pm Arrival for Light Lunch with 1.00pm Start

**Wangaratta Shire Council – 1st Floor Penthouse – 64-68 Ovens Street, Wangaratta
Car Parking available in the Council Car park. A Parking Permit MUST be obtained from reception.**

- 1 ROLL CALL AND APOLOGIES
- 2 MINUTES OF PREVIOUS MEETING
- 3 MATTERS ARISING FROM MINUTES
- 4 INWARDS CORRESPONDENCE
- 5 OUTWARDS CORRESPONDENCE
- 6 GENERAL BUSINESS
 - 6.1 Mr Gary Edwards from Superior Joinery will discuss AS 2047 “Windows in Buildings – Selection and Installation”.
 - 6.2 New VMBSG Website update – Stephen Hempel
 - 6.3 General around the table discussions / issues.
 - 6.4 Report from the CFA – Mark Williams.
 - 6.5 Report from the Building Commission – Dennis Hogan / Rob Mitchelmore
- 7 MATTERS OF INTEREST
- 8 ITEMS WITHOUT NOTICE.
- 9 NEXT MEETING
- 10 CLOSE

The VMBSG would like to thank Neville McCormick for his help and willingness in providing lunch and the venue for our meeting.